

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Orange County Academy of Sciences and Arts	Kapil Mathur Executive Director	kcmathur@ocasacharter.org 949-269-3291	06/17/2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

OCASA provided families with synchronous online classes in ELA, Math, Social Studies, Science, Music/Art, Engineering/Computer Science, and Spanish using Google Meet. Families were provided with a Week-at-a-Glance schedule for each student with links to each class embedded into the schedule. One-on-One tutoring was made available to all students with teachers and instructional assistants. We also offered check-ins with teachers for both parents and students. Assignments were provided weekly through Google Classroom links. Families were able to download these assignments or complete them online. Hard copies which were made available for pick-up at the school office.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

Our EL students worked virtually one-on-one with CLAD credentialed teachers/instructional assistants once a week (or more, depending on need and parent interest/request) in order to provide scaffolding and supports to complete distance learning assignments.

A survey was sent out to determine Chromebook/internet needs for our families who qualify for Free/Reduced meals and foster youth. OCASA checked out Chromebooks to anyone who requested them. Families who needed the internet were referred to Cox Communications for their free internet access program.

We provided lists of various resources throughout the county to those families who have requested this.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Teachers were provided with two days of training for Google Classroom and Google Meet prior to the start of distance learning. Teachers and administrators meet for PLCs once per week to provide additional support and we hold staff meetings on Fridays to address any additional needs. One-on-one support is also provided as needed.

Teachers offered PBIS Digital “Star Tickets” and “Rocket Blasts” to encourage participation and extra effort. Classroom incentives for participation and engagement included virtual games, movie nights, and lunch with the teacher.

Participation data was tracked through Google Classroom data, frequently recording metrics on every student including how often they sign in to Google Classroom. Approximately 88% of our students participated in synchronous classes through Google Meet. There was continued teacher and administrative outreach to families who were not accessing the online platform.

For our students with disabilities, PWNs and IEP amendments were sent to all families. Ed Specialists provided SAI hours via Google Meet. DIS services (Speech, OT, Counseling/Psychological Services) were being provided by contracted service providers using Google Meet.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Information regarding drive-thru meal pick up at schools located within our surrounding school district was disseminated to all of our families via our internal messaging system.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Information regarding organizations offering supervision of students during ordinary school hours throughout the county was provided to our families via our internal messaging system.

California Department of Education
May 2020

Board Approved on June 12, 2020.